

**NP Steering Group Briefing Meeting (parish council)
Tuesday 3rd November @ 6.00pm – Church Hall**

Present; Alan Redpath (chair), Susan Davenport, Richard Bartlett, Dominic Carney,
Chris Pamplin, Marc Atkinson.

Apologies; David Cooke, Sharon Sillence.

Purpose of meeting;

- To brief all councillors on the NP Open Morning on Saturday 14th November, and liaise agreed actions/logistics with the NP Leadership Group
- Review progress of the Neighbourhood Plan

Actions – for 14th Nov.

- Clarify/liaise with LG (George/Clint) final requirement of NP information display boards and free standing fixing panels (Michael Blakstad). **DMC**
- Organise required projection equipment & screen and microphone. **MA**
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- Meet in Village Hall @ 8.30am Saturday 14th November for setup **All**

Review progress of the Neighbourhood Plan

General discussion on current progress and key components still to be completed to develop the draft Neighbourhood Plan for residents' consultation - current timelines were seen as ambitious but doable. Evidence is that both the SG & LG are adhering to the SDNP prescribed processes.

Actions;

- Clarification from the SDNP on the possible phasing of any new builds. **A.R.**
- Develop an NP template repository for inserting components as they are completed which will develop into a draft NP document. **MA/AR**

**Next meeting – joint SG/LG Tuesday 10th Nov @ 8.00pm in Church Hall
Final run through for 14th Nov Open Morning**