

# **EAST MEON NEIGHBOURHOOD PLAN (EMNP)**

## **Team Meeting – 19 February 2015**

### **Attendees:**

- Sue Atkinson
- Brian Biggs
- Patricia Blakstad
- Richard Brown
- Alan Collett
- Ceanna Collett
- Shannon Hammond
- George Rattray
- Alan Redpath

### **Apologies:**

- Gillies O'Bryan-Tear
- Lucinda O'Bryan-Tear
- Philippa Tyrwitt-Drake
- Judy Norman
- Joe Selby
- Robin Smith

### **Meeting Agenda**

- Review of the 7 February Pop-in Feedback Session Day
- First look at the feedback from the 7 February Pop-in Session
- Review of the NP Process so far
- Next Steps:
  - Collation and review of feedback forms
  - Meeting with the SDNP Landscape Officer
  - Continuing site review and assessment post feedback
  - Landscape Actions
    - Strategic Landscape Environment Assessment screening
    - Conservation Area Review
  - Policies - final draft development
  - Village Design Statement
- Review of the project plan

### **Summary of Discussion**

#### **Review of 7 Feb Pop-In Feedback Session Day**

Team members provided individual impressions of the Pop-In Day; some comments included:

- Excellent turnout – upwards of 200 people attended. Although some 21 months since inception, some only any engaging with the NP for the first time, so many questions.
- 81 feedback forms returned to date; feedback continues to be accepted through the end of February and into 1<sup>st</sup> week of March, if necessary
- 102 Green Spaces Forms received. Collated by C.Collett and S. Atkinson. Questions raised over whether the Glebe Strip and the School Playing Field should be designated
- Good interest in Visual Design boards with some extensive comments provided to the team
- SDNP planning policy officer attended and provided positive feedback regarding presentation and level of content
- Communication is of the highest priority
  - Next Meon Matters article (April issue) will include: 1) Why an NP is important to East Meon; 2) Recap of what has happened to date; 3) Explanation of where we are at in the process; 4) Clear indication of what the next steps in the process are
  - FAQs will be added to the website; A. Redpath, S. Hammond and C. Collett to collaborate over the weekend and update the site the week of 23 Feb

### **First Look at Feedback**

- Team reviewed first look at the quantitative feedback from the forms that have been returned; some patterns are starting to emerge around a subset of sites. It is incorrectly assumed by some that this initial feedback on sites constituted a vote, but rather it is guidance for a much fuller examination and other important criteria which will be applied to those sites.
- Fuller data analysis to be completed and reviewed once all forms are returned.

### **Review of NP Process so far**

- A. Redpath provided an overview of the process, highlighting that parishioners attending the 2013 Parish Assembly unanimously agreed to proceed with a NP, the sites under review were identified by residents at the first pop-in session in Jan 2014, and that much more work is to come before a draft plan can be meaningfully reviewed with parishioners.
- A. Redpath emphasized that on emerging demographic evidence East Meon has already taken significant development over the past 15 years and given the probable paucity of suitable sites, may well only be able to accommodate a very small share of the 100 houses that are targeted to be spread among parishes/hamlets within the SDNP – the district target is a minimum of 10,060 dwellings, most of which will be allocated to areas like Alton, Bordon and Hordean, Petersfield, Liss & Liphook.
- Team discussed the importance of adhering to the proscribed NP processes and that clear communication, community understanding and involvement are the keys to the success of a viable plan to the overall benefit of the whole community.

### **NEXT STEPS:**

#### **Collation and review of responses:**

- B. Biggs to lead collation of responses with assistance from G. O'Bryan-Tear and S. Hammond. This is to include quantitative analysis of sites and qualitative analysis of comments.
- Effort expected to take about a month's time; plan to review with team at next meeting
- Summary of results to be made available on website

### **Meeting with SDNP Landscape Officer**

- Meeting has been proposed to review EMNP's independent landscape assessment with the SDNP landscape officer. A. Redpath, B. Biggs, S. Atkinson, L. Jackson to attend.
- Additionally, A. Redpath has requested SDNP for a health check, and any suggestions, on our process to-date

### **Ongoing Site Analysis**

- Once the review of feedback from residents is complete, analysis will continue on any sites emerging as still possible & preferred by the parish
- Team will continue to focus on the sites within the main settlement area that meet the SDNP Local Plan criteria for 'sustainable development'. Any other sites identified within the parish but outside the main settlement area will be considered windfall, providing they meet the sustainable development test.

### **Landscape Update**

- After data analysis from Pop-In Session is complete and team is focused on a more specific set of sites, the Landscape Environment Assessment Screening can be completed and policies considered
- Conservation Area still outstanding

### **Policy Development**

- G. Bartlett had drafted an initial set of policies related to built development; these need to be reviewed and honed
- B. Biggs to lead with advice from A. Collett; entire team to review

### **Village Design Statement**

- Team to meet with L. Jackson to discuss next steps
- Not critical path item at the moment
- If additional resources are required (e.g. designer), Visual Design team to advise of needs

### **Communication**

- All Meon Matters articles will be posted on EMNP website; S. Hammond to update
- Suggestion to use Parish Notice Board better, and Cricket Club board outside shop, if possible
- Post Progress Report (size A3?) on website/notice boards/Meon Matters; S. Hammond to design with advice from team

### **Project Plan**

- Currently, no changes have been made to the proposed timeline. Will continue to review project plan and adjust where necessary.

### **Action Items**

- Develop FAQs (Saturday 21 Feb 4pm) – S. Hammond, A. Redpath, C. Collett
- Next Meon Matters article due 5 March – S. Hammond
- Continue to review and collate feedback forms – B. Biggs, G. O'Bryan-Tear, S. Hammond
- Continue to collate Green Spaces forms as they are returned – C. Collett
- Follow up on Conservation Area – A. Collett
- Review Built Development Policies – B. Biggs, A. Collett
- Schedule meeting with L. Jackson – VDS team
- Post Meon Matters articles on website – S. Hammond
- Develop Progress Report template – S. Hammond

### **Any Other Business**

None

### **Date of Next Meeting**

To be announced

**Submitted by Shannon Hammond, 21/02/15**