

EAST MEON NEIGHBOURHOOD PLAN (EMNP)

Steering Group Meeting No.2 – 17/09/13

Attendees:

- Brian Biggs – EMNP Steering Group Chair and Parish Councillor
- Alan Collett – Landscape Assessment Joint Lead
- Cenna Collett – Landscape Assessment Joint Lead
- Alan Redpath - Chairman of the Parish Council
- Rosemary Ryder – Built Development Team representative
- Joe Selby – Village Design Statement Lead and Parish Councillor
- Philippa Tyrwhitt-Drake –Vice-Chair of the Parish Council
- Chris Warren – EMNP Communications Lead and Parish Councillor

Apologies: George Bartlett – Built Development Team Lead

Team Lead Progress Reports

Built Development – George Bartlett (Submitted by email)

2011 census data obtained from EHDC, meets most of the quantitative need for data. Therefore the Built Development part of the first questionnaire will concentrate on qualitative matters.

A resource has been identified within the village, Ali Hollingbery, who is expert at manipulating and interpreting data and will be assisting the team.

The Built Development Team supports the selection of the proposed of the mapping tool 'Parish Online'

Village Design Statement Team – Joe Selby

Planning to meet with the Built Develop team to understand their thinking, this will help develop the VDS team's questionnaire input.

The team is struggling with the 'overall scope' of the new Village Design Statement and would like to meet with the SDNP Design Officer to get guidance and direction.

Action: B Biggs to contact SDNP and arrange a meeting

Joe S. has registered with the Government to apply for the £7,000 grant for Neighbourhood Plan work and is progressing the application.

Landscape Assessment Team – Alan & Cenna Collett

The husband and wife team of Alan and Cenna Collett have been appointed joint leads of the Landscape Assessment Team. Various names were put forward re their supporting team were discussed at the meeting.

Alan Collett stated that he would like to discuss his ideas for the scope of this work with relevant personnel in SDNP

Action: B Biggs to contact SDNP and arrange a meeting

Actions from Previous Minutes (Not covered in the Team Lead Reports)

The Village Design Statement Team is to collate all the existing documentation on building design and other related work previously carried out. The following two actions are outstanding.

- Obtain the design work for 'The Green' housing – **Action: P Tyrwhitt-Drake to supply**
- Review the documentation held by the Parish Clerk – **Action: J Selby/S Cowlrick**

Review of Progress to the High Level Plan

The plan has slipped approximately 4 weeks for the following reasons:

- It was deliberately ambitious to help get things moving
- The summer holidays interfered with personnel availability
- There was a delay in appointing a Lead in the Landscape Assessment area

The plan will be updated and reissued in the near future.

Action: B Biggs

The key action to aim for is completion of the first questionnaire by the end of October/early November 2013

Action: All

SDNP/EHDC Communications

A copy of these minutes will be sent to both parties:

Action – B Biggs

SDNP are running a NP Workshop on the afternoon of 01/10/13 at their offices at Midhurst. Up to 3 people per Parish may attend. It was agreed that B Biggs, A Collett and J Selby would attend.

Action: B Biggs to inform SDNP

Chris Paterson of the SDNP has volunteered to attend our next meeting in November. He would like to speak on the 'Petersfield NP' experience and answer questions from the committee.

Action: B Biggs to inform CP

Finance and Resource Requests

As detailed above, the process to request the Government Funding of £7,000 is in progress. It was agreed to ask the Parish Council to underwrite the costs of the NP to £5,000 in the interim.

Action: B Biggs to bring forward at the next Parish Council Meeting

Publicity/Communications

A short article is required for the December/January issue of Meon Matters:

Action – Chris Warren

Any Other Business

It was unanimously agreed that the 'Parish Online' mapping tool is the best solution for our mapping requirements.

Action: B Biggs to work with the Parish Clerk to purchase a licence

Date of Next Meeting

06/11/13 at 5.00 pm at Glebe House

Brian Biggs

26/09/13