

# **EAST MEON NEIGHBOURHOOD PLAN (EMNP)**

## **Steering Group Meeting No.8 – 12/11/14**

### **Attendees:**

- George Bartlett – Built Development Team Lead
- Brian Biggs – EMNP Steering Group Chair and Parish Councillor
- Alan Collett - Landscape Assessment Joint Lead
- Cenna Collett – Landscape Assessment Joint Lead
- Shannon Hammond – Communications Lead
- Alan Redpath – Chairman of East Meon Parish Council
- Caroline Parker - EDHC
- Joe Selby – Village Design Statement Lead and Parish Councillor
- Philippa Tyrwhitt-Drake – Vice-Chair of East Meon Parish Council

### **Apologies:**

- Chris Paterson – SDNP

### **Declaration of Prejudicial Interest**

Philippa T-D – SHLAA EA014 Owner

Alan Collett – Potential para 55 build on own land

### **Team Lead Progress Reports**

#### **Built Development – George Bartlett**

A 'Housing Site Assessment' matrix tool has been developed to facilitate the building site assessments.

**Action:** Send out to all members of the Steering Committee – B Biggs

**Action:** G Bartlett has prepared a further note on potential housing sites, these should be added to the Housing Site Assessment tool – B Biggs

Gillies O'Bryan-Taear is carrying out a detailed assessment re the creation of a Housing Needs Survey that will stand up to the 'examination'. He is in contact with a number of potential organisations that have worked in this area and is obtaining quotes for an East Meon HN survey involving varying scenarios.

It was agreed that no firm housing numbers would be indicated in the EMNP or in communications to the parishioners at this stage of the project.

St Ives NP has developed a policy on 'restrictions on occupation'. We will keep this under review and see what lessons we may learn with regard to our policy H4.

The issue of drainage, sewage and flooding with regard to any of the building sites identified in the EMNP is a key topic for the parishioners. This will be dealt with by the development a policy that details criteria that have to be met in order for a site to proceed.

G. Bartlett disagreed with the contents of the final draft of the interim note that had been sent to SDNPA re the potential building sites by the Chair of the EMNP. B Biggs felt as Chair he had the final responsibility to provide these very preliminary comments, which he deemed accurately reflected the views of the EMNP as a whole. The meeting noted G. Bartlett's concerns.

### **Village Design Statement Team – Joe Selby**

There are 2 or 3 more areas to complete in the 'Characterisation Study'.

Following the completion of the above work the VDS Team will meet with Lisa Jackson to review the work and plan the development of the VDS/Pattern Book.

**Action:** J Selby

### **Landscape Assessment Team – Alan Collett**

In conjunction with Shannon Hammond the preparation work for the Pop-in-Workshop on the 7 February 2015 is well in hand.

Michael Scammell, the SDNP Historic Building Officer who is responsible for the East Meon 'conservation area' review, has been contacted. He has agreed to give the team a preview of this work before 'public consultation' and accept comments.

Lisa Jackson had recommended that a 'Landscape Assessment' be carried to complement her work and to balance any findings from the SDNP landscape Assessments. This has been actioned by B Biggs to meet the end of the year deadline in preparation for the 7 February meeting. A Redpath asked if this assessment could be extended to the whole valley in light of recent planning applications outside of the main settlement area.

**Action:** B Biggs to liaise with L Jackson and D Hares on the scope and costing of this work and report back to the Steering Committee.

Local Green Space Designation could be included in the EM NP.

**Outstanding Action:** C Collett to review

### **Actions from Previous Minutes (Not covered in the Team Lead Reports)**

None

### **Review of Progress to the High Level Plan**

The plan has recently been updated and issued; no modifications were requested at this time.

## **SDNP/EHDC Communications**

A copy of these minutes will be sent to Chris P and Caroline P to distribute as appropriate.

### **Action – B Biggs**

## **Finance and Resource Requests**

The first tranche of funding of £3,950 out of the possible £7,000 Communities Development Foundation Fund has been spent. The remaining £3,050 has been applied for.

**Post meeting note:** The £3,050 has been granted, subject to being spent by 31/03/15.

The £5,000 grant from the SDNP, available on 'designation' should be available around the end of Q1 2015.

**Action:** B Biggs to liaise with C Patterson on this matter.

## **Publicity/Communications**

Shannon has been very active in the planning of the 7 Feb 2015 Pop-in-Session.

An article has been prepared and sent to Meon Matters ready for the December 2014 edition.

The website continues to be updated as required

**Action:** All to keep Shannon informed on news items and other pertinent matters

## **Any Other Business**

None

## **Date of Next Meeting**

Early January - to be advised soonest.

The timing of this important meeting is dependent on the publication of the following:

- SDNP landscape assessments
- Lisa Jackson site layout assessments
- EMNP sponsored landscape assessments
- First pass work on the EMNP Housing Site Matrix assessments

The meeting will review all of the above and recommend what building sites the EMNP will support, and provide comment on the other building sites. This information will be

used to finalise the presentation boards for the 7 Feb 2015 Pop-in-Session and our feedback to the SDNP on this matter.

**Brian Biggs**

**18/11/14**