

EAST MEON NEIGHBOURHOOD PLAN (EMNP)

Steering Group Meeting No.7 – 03/09/14

Attendees:

- George Bartlett – Built Development Team Lead
- Brian Biggs – EMNP Steering Group Chair and Parish Councillor
- Shannon Hammond – Communications Lead
- Alan Redpath – Chairman of East Meon Parish Council
- Caroline Sayers - EDHC
- Joe Selby – Village Design Statement Lead and Parish Councillor

Apologies:

- Alan Collett - Landscape Assessment Joint Lead
- Cenna Collett – Landscape Assessment Joint Lead
- Chris Paterson – SDNP
- Philippa Tyrwhitt-Drake – Vice-Chair of East Meon Parish Council

Declaration of Prejudicial Interest

None

Team Lead Progress Reports

Built Development – George Bartlett

George has arranged to meet with Tracy Howard and Helen Cann to discuss housing needs. Alan Redpath will accompany him.

George introduced a paper detailing the Built Development Team's thoughts re 'allocated and unallocated sites'. This paper also detailed the potential sites they considered for allocation. This matter was discussed and the following was agreed:

- To add potential sites to the east side of the village
- To add sites where private owners have indicated consent for their sites to be brought forward

It was agreed that another person from the west side of the village would join the Built Development Team – **Action:** G Bartlett/B Biggs/A Redpath

George briefly outlined the six draft policies he believes we shall require in the EM NP

- H1 – Housing development on allocated sites
- H2 – Housing development on non-allocated sites
- H3 – Restrictions on size and scale
- H4 – Restrictions on occupation
- H5 – Development periods
- H6 – Design requirements and recommendations

Action: G Bartlett to circulate the draft policies to commence the review process

The East Meon/SDNP SHLAA review will take place on 2nd October at the Parish Council Offices at Drayton. A map of the EM NP teams proposed sites shall be prepared for this meeting

Action: G Bartlett.

George had previously stated that it is important to recognise the importance of East Meon within the SDNP. He presented a paper on this issue. It was agreed that it shall be incorporated into the EM NP.

There is still a question mark over whether the current scope of the EM NP will require Sustainability/Habitability Assessments. This needs to be resolved.

Outstanding Action: B Biggs to work with the SDNP to resolve.

Village Design Statement Team – Joe Selby

The team are making good progress in their characterisation studies of the village, using templates developed by Lisa Jackson. Lisa is providing help and guidance as this work progresses. The village has been divided up in 19 discrete areas, 6 have been completed to date.

Landscape Assessment Team – No representative present

Lisa Jackson had highlighted a number of inconsistencies in the Conservation Area. Chris P stated that the SDNP Conservation Area Officers (Michael Scammell and David Boyson) were planning to carry out reviews of Conservation Areas.

Outstanding Action: C Collett to contact Michael Scammell at michael.scammell@southdowns.gov.uk to discuss this matter and possible collaboration.

Chris P also brought up the issue of Local Green Space Designation that could be included in the EM NP.

Outstanding Action: C Collett to review

Actions from Previous Minutes (Not covered in the Team Lead Reports)

None

Review of Progress to the High Level Plan

The plan will be updated in the near future to take into account all the latest developments

Action: All

SDNP/EHDC Communications

A copy of these minutes will be sent to Chris P and Caroline S to distribute as appropriate.

Action – B Biggs

Finance and Resource Requests

The funding from Locality for Neighbourhood Plans finishes at the end of December 2014. It may start up again in April 2015. We need to front load as much of our costs as possible, including use of our consultant, Lisa Jackson.

Action: B Biggs to work with the Teams on this matter

Publicity/Communications

Shannon Hammond has been appointed the Communications Lead. Shannon has built the EM NP website, which has been very well received. This website will be continually updated – eastmeonnp.net. There is a link to the website from the East Meon Parish Council website.

Action: All to keep Shannon informed on news items and other pertinent matters

It was agreed that we need to inform the Parish of our progress so far, and in particular of our first thoughts on potential building sites and the type of properties to be constructed. A 'Pop-in-Session' similar to the first one will be held in the Village Hall on a Saturday at the end of November/early December – date to be confirmed.

It was provisionally agreed that the Landscape Team and Shannon Hammond will co-ordinate organisation and running of this session

Action: B Biggs to progress these matters at the next team meeting to be held on 04/09/14

Shannon is preparing an article for the next edition of Meon Matters, and will endeavor to place a notice in Meon Matters detailing the next 'Pop-in-Session'.

Any Other Business

The SDNP Planning Committee has approved the 'Designation' of East Meon Parish as the EM NP area.

On formal designation EM Parish Council is eligible for a £5,000 grant, subject to provision of:

- EM NP Terms of Reference
- Project Plan
- Budget

Action: B Biggs to work with Chris Patterson on this matter.

Date of Next Meeting

Early November, to be advised

Brian Biggs

09/09/14