

EAST MEON NEIGHBOURHOOD PLAN (EMNP)

Steering Group and Team Meeting – 16 April 2015

Attendees:

- Sue Atkinson
- Brian Biggs*
- Patricia Blakstad
- Richard Brown
- Alan Collett*
- Ceanna Collett
- Shannon Hammond
- Alan Redpath*
- Joe Selby*
- Robin Smith
- Ian Whitear
- Hev Woodhouse

Apologies:

- Philippa Tyrwhitt-Drake*

**indicates member of the Steering Group*

Meeting Agenda

Agenda - Steering Group Meeting

- Review of the EMNP to date
- Communications Review

Agenda - EMNP Team Meeting

- Communications actions
- Landscape Team review - including further review of the feedback Green Spaces feedback forms
- VDS Team - progress and actions
- Actions from the main feedback forms
- Other actions and review of the plan

Summary of Discussion

Prior to the start of the meeting, Ian Whitear and Hev Woodhouse were introduced and welcomed as potential new team members.

Steering Group Meeting

Steering Group members were asked to give assessment of EMNP to date. General agreement was that the process of developing the plan has been in alignment with the statutory guidelines. However not enough people had understood or engaged with the information & communications published over the past two years on the NP web site

and MM. Additional and current methods of communication are being reassessed and were discussed as part of the team meeting.

Review of current and upcoming tasks / additional notes:

- Team continues to analyze the responses from the Pop In Session with the assistance from Lisa Jackson (planning consultant)
- Meeting scheduled with SDNP for 12 May to review landscape assessment
- Meeting planned with Hampshire Highways to discuss issues related to traffic, safety, parking
- Landscape team working with EHDC regarding the conservation area; new conservation area booklet will be published shortly by the EHDC for public consultation
- At the recent SDNPA meeting to review the draft Local Plan, it was submitted by the SDNPA that East Meon would be required to take 15 new homes over the next 15 years.
 - It was noted at this meeting that the number of homes built in the National Park over the next 15 years will be about half of what was built in the previous 15 years.

Team Meeting

Communications Actions

- As previously stated, communications team is working to reorganize information and deliver key messages
 - First leaflet drop planned prior to Parish Assembly (target 20 April)
 - Objective of the leaflet is to deliver key facts and point people to the website for fuller and up-to-date information
 - Content of leaflet was reviewed and edited with input from all members of the team
 - Leaflets will be picked up from printer on Saturday with goal to delivery by Monday. A. Redpath to work with volunteers to distribute
- A lengthy Consultation Report is required to be developed as part of the Examination process. Action to create a living document that contains all communications efforts made by the team. A. Redpath to oversee, but will require additional support to create.
- Additional communication channels to be explored further include:
 - Regular newsletter drops (every other month)
 - Pop up stalls at village events (fetes, cricket games)
 - Email distribution list, with written consent from interested residents
 - Short, informational videos on website
 - Periodic informal Q&A sessions

Landscape Team

- Additional follow up on Green Spaces designation. The spaces previously identified received overwhelming support from the feedback forms and will therefore all be brought forward in the draft plan as designated green spaces:
 - Some green spaces are in the conservation area and may not need an additional designation
 - 4 additional proposals were submitted at the February Pop In:
 - Glebe Strip

- It was agreed that the presentation of the Glebe Strip at the Pop-In session was not clear to all who responded. A small number of residents seem to believe that it was part of the Village Green not a separate green space which is how it was shown on the wall board. It was agreed that it should be presented for more input/preferences at the next resident's session
- Field adjacent to Anvil Close. Three people suggested that this should be considered, and it was therefore reviewed by the landscape team and our planning consultant.
 - It was determined that this does not meet the statutory criteria of a designated green space
- School Playing Field. Eight people suggested that this be considered. Again the landscape team and planning consultant reviewed the site.
 - It was determined that this does not meet criteria of a protected green space particularly as it is not for public use
- Area near footpath in Frogmore
 - Considered an extension of the allotments, which are already included, and it was shown as this on the plan on the wall board. It was agreed that a separate designation is not required.

Visual Design Team

- Team has met with Lisa Jackson to review progress and she has asked for a summary of comments received at the Pop In Session. VDS team to provide.
- Lisa has agreed to assist the team with producing the pattern book

Action Items

- Finalise leaflet, print, and distribute – coordinated by A. Redpath
- Create Communications Report – coordinated by A. Redpath
- Provide summary of VDS feedback to L. Jackson – J. Selby
- Review communication channels and explore different means of engaging with the community – All, led by A. Redpath

Any Other Business

n/a

Date of Next Meeting

To be announced.

Submitted by Shannon Hammond, 17/04/15