

**Minutes of Neighbourhood Plan Leadership Group Meeting  
Village Hall 8:30pm, 17<sup>th</sup> September 2015.**

**Attendees**

Clint Hansen

Chris Moor

Steve Ridgeon

Lesley Hussell

Apologies for absence; George Thompson

**Purpose**

To discuss communication aspects with Lesley Hussell

**Agenda**

- 1) Review previous minutes
- 2) Discuss communication
- 3) Review action status

**Discussion**

- 1) Previous minutes.

The previous minutes were reviewed.

- 2) Communication

Lesley Hussell discussed with the group the best practices for communication. She will help write an easily readable communication based on points to be assembled by Steve Ridgeon. Chris Moor will work out how best to display this communication on the NP section of the website.

- 3) Actions Update

All previous actions were reviewed and updated.

**Actions**

- 1) Review existing archive documentation to see what should be included on the website and neighbourhood plan. – LG
- 2) Looking at the feasibility of sites of fewer than four dwellings within the parish. – RW / GOBT
- 3) Prepare bullet points of progress to date to send to Lesley Hussell for her to write communication from. – SR
- 4) Prepare for village meeting. - LG / EMPC

**Next meeting of Leadership Group (LG)**

Thursday 24<sup>th</sup> September at the Village Hall at 8:30pm.