

EAST MEON PARISH COUNCIL RULES OF GUIDANCE FOR DEALING WITH NON CONTENTIOUS PLANNING APPLICATIONS

PLANNING APPLICATION RECEIVED BY PROPER OFFICER AND CHAIR OF PLANNING COMMITTEE BY EMAIL FROM EHDC OR SDNP



CHAIR OF PLANNING COMMITTEE (or another committee member in his/her absence) ADVISES THE PLANNING COMMITTEE OF THE APPLICATION BY EMAIL. THE PROPER OFFICER NOTES THE SUBMISSION DEADLINE AND RECORDS IT.



CHAIR OF PLANNING COMMITTEE (or another committee in his/her absence) SCHEDULES A SITE VISIT AND INVITES THE OTHER TWO COUNCILLORS ON THE PLANNING COMMITTEE TO ATTEND. (The Chair of the Parish Council as Ex Officio may attend in the absence of any of the Planning Committee members)

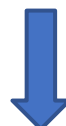


MEMBERS OF THE PLANNING COMMITTEE (and Ex Officio Member if applicable) ATTEND SITE MEETING. The following will be recorded at the meeting : DATE, ATTENDEES AND DECISION AS TO WHETHER THE APPLICATION IS CONTENTIOUS OR NOT. A MEMBER OF THE PLANNING COMMITTEE WILL REPORT THIS TO THE PROPER OFFICER FOR FILING.

Councillors discuss the application taking into account the guidance as provided by East Hampshire District Council in August 2017 (Annexe 1,2 and 3) Note : for committee members to make a judgement on applications they need to discuss the application as they see fit amongst themselves.



CHAIR OF THE PLANNING COMMITTEE CONSIDERS AN APPROPRIATE RESPONSE AND CIRCULATES THAT RESPONSE TO THE PLANNING COMMITTEE MEMBERS FOR THEIR COMMENTS.



CHAIR OF THE PLANNING COMMITTEE, HAVING HAD THE RESPONSE APPROVED BY HIS / HER FELLOW COMMITTEE MEMBERS THEN INFORMS THE RESPONSIBLE OFFICER WHO DULY SUBMITS THE RESPONSE ON BEHALF OF THE PARISH COUNCIL WHICH WILL FORM PART OF THE PUBLIC RECORD.