

**EAST MEON PARISH COUNCIL RULES OF GUIDANCE FOR DEALING WITH
CONTENTIOUS PLANNING APPLICATIONS**

PLANNING APPLICATION RECEIVED BY PROPER OFFICER AND CHAIR OF PLANNING COMMITTEE BY
EMAIL FROM EHDC OR SDNP



CHAIR OF PLANNING COMMITTEE (or another committee member in his/her absence) ADVISES THE
PLANNING COMMITTEE OF THE APPLICATION BY EMAIL. THE PROPER OFFICER NOTES THE
SUBMISSION DEADLINE AND RECORDS IT.

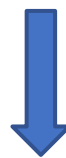


CHAIR OF PLANNING COMMITTEE (or another committee member in his/her absence) SCHEDULES A
SITE VISIT AND INVITES THE OTHER TWO COUNCILLORS ON THE PLANNING COMMITTEE TO ATTEND.
(The Chair of the Parish Council as Ex Officio may attend in the absence of any of the Planning
Committee members)



MEMBERS OF THE PLANNING COMMITTEE (and Ex Officio Member if applicable) ATTEND SITE
MEETING. The following will be recorded at the meeting : DATE, ATTENDEES AND DECISION AS TO
WHETHER THE APPLICATION IS CONTENTIOUS OR NOT. A MEMBER OF THE PLANNING COMMITTEE
WILL REPORT THIS TO THE PROPER OFFICER FOR FILING.

Councillors discuss the application taking into account the guidance as provided by East Hampshire
District Council in August 2017 (Annexe 1,2 and 3) Note : for committee members to make a
judgement on applications they need to discuss the application as they see fit amongst themselves.



CHAIR OF THE PLANNING COMMITTEE CONSIDERS AN APPROPRIATE RESPONSE AND CIRCULATES
THAT RESPONSE TO THE PLANNING COMMITTEE MEMBERS FOR THEIR COMMENTS. A FULL
PLANNING MEETING WILL THEN BE CALLED AND MEMBERS OF THE PARISH COUNCIL INVITED TO
ATTEND. THEY WILL BE FREE TO COMMENT BUT NOT ABLE TO VOTE ON THE APPLICATION. THE
MEETING WILL BE HELD UNDER THE TERMS OF THE STANDING ORDERS.



CHAIR OF THE PLANNING COMMITTEE WILL THEN INFORM THE RESPONSIBLE OFFICER OF THE
OUTCOME WITH APPROVED COMMENTS WHO DULY SUBMITS THE RESPONSE ON BEHALF OF THE
PARISH COUNCIL THIS WILL FORM PART OF THE PUBLIC RECORD.