



**Minutes of the Meeting of the Parish Council  
Held at East Meon Village Hall on Monday 16 November 2015 at 7.00pm**

Present: Alan Redpath, (Chairman), Susan Davenport (Vice Chair), Marc Atkinson, Richard Bartlett, Dominic Carney, David Cooke, Sharon Sillence, Philippa Tyrwhitt-Drake (until 8pm) Sarah Cowlrick (Clerk) and District Councillor Robert Mocatta.

Seven members of the public were present and were invited to raise any questions or issues during the Open Forum.

**1. APOLOGIES FOR ABSENCE**

These were received from councillor Chris Pamplin and County Councillor Ken Moon.

**2. DECLARATIONS of Personal or Prejudicial Interest:** Cllr Philippa Tyrwhitt-Drake advised that she would withdraw from any discussions on sites in relation to the Neighbourhood Plan having declared her family interest on a potential housing development option in the parish and in addition the planning application for Cedar Valley Camping Site.

**3. MINUTES OF LAST MEETING:** held on 14 September 2015 were reviewed. The minutes were approved by all councillors and signed as a true and correct record. The Clerk reminded the meeting that minutes could only be published as 'draft' until approved by all councillors and formally signed off at the next meeting. However 'draft' minutes have been available on the parish web site and can be subsequently amended when approved, that is not possible for published hard copy such as Meon Matters. Given that the minutes are currently distributed to Councillors for any immediate comment it was decided that if they can be approved by all councillors via email, then it would mean that published approved minutes can be available in the public realm much sooner.

**4. District & HCC REPORTS**

County Councillor: Cllr Ken Moon's report has been previously circulated and is available on the parish website.

District Councillor: Cllr Rob Mocatta gave a verbal report at the meeting and his full report will also be available on the parish website.

5. **OPEN FORUM (residents)**

Denys Ryder raised the Frogmore Car Park issue and was informed that it was scheduled for discussion later on the agenda.

Ron Blease requested some consolidation of the many email alerts which are sent when members of the public elect to receive communication from the website. Cllr Marc Atkinson agreed to look into the matter.

MA

6. **PLANNING**

Cllrs Bartlett (Chair of Planning Committee), Davenport & Cooke

- a) Review of current applications;

Planning Application : **SDNP/13/04878/FUL** The Forge  
Report by Cllr Susan Davenport

The Forge application is now scheduled to be heard by the SDNP on 21st January 2016. There is every expectation that this hearing will proceed after recent postponements. The Parish Council objection will be led by Cllr Susan Davenport. The objection on behalf of the East Meon Cricket Club will be led by Chris Moor and George Bartlett will lead the objection on behalf of the East Meon Forge and Cricket Ground Protection Association.

Cllr Richard Bartlett advised that most applications since the last meeting were viewed as non-contentious and "no objection" comments were submitted and available on the SNDP website.

It was agreed that when a planning application is decided as contentious by the Planning Committee then the full Parish Council will be previously circulated with the details to alert them to the application and invite comment, prior to a full interim council meeting. It was noted that all applications are also published on the website.

Planning Application: **SDNP/15/04789/FUL** - Spring Holes, South Farm was highlighted. The Planning Committee posted a no objection response but requested some screening be considered.

Planning Application **SDNP/15/04677/TCA** - Church Cottage related to various tree height reductions. The Planning Committee commented on the shaping of the Yew Tree and made other comments relating to the identification of trees. Comments can be accessed via the SNDP website.

Planning Application : **SDNP/15/05197/FUL** : Land at Fish Pond Cottages  
Cllr Richard Bartlett read the proposed comments regarding this application and sought Council approval. Some Councillors requested some time to consider the response and it was agreed that they would be given until Thursday 19th November to comment.

Planning Application : **SDNP/15/05373/FUL** : Colchenna  
Comments agreed as presented by the Planning Committee and can be accessed on the SDNP website

Planning Application : **SDNP/15/05472/FUL** : Land at Cedar Valley  
Comments agreed as presented by the Planning Committee and can be accessed on the SDNP website

Planning Application **SDNP/15/05469/FUL** : Parsonage Barn  
The Planning Committee requested a full meeting of councillors to discuss this application prior to the required response date of 30 November 2015 but Cllr Bartlett reported that he had applied to SDNPA Planning for a time extension for the PC to consider this application.

Planning Application : **SDNP/15/05630/LIS** : Church Cottage  
The Planning Committee requested a full parish council meeting to discuss this application prior to the required response date of 10 December 2015.

Cllr Richard Bartlett also raised an issue re sunken land stripped of natural vegetation on the edge of Drayton House.

#### **b) Neighbourhood Plan**

Cllr Redpath asked how Councillors felt the NP Update public meeting on Saturday went. All Councillors expressed the view that it was very positive and much subsequent feedback was also positive. Cllr Redpath endorsed this view and felt that the audience response, when asked, also showed strong support for both the residents' leadership group and the process for a successful completion of the NP. Councillor Alan Redpath said that he felt effective communication was the key to the success of both this meeting, and further progress. He added that there was still a significant amount of work to do and the timescale set was tight.

## MATTERS ARISING FROM THE MINUTES/COUNCILLORS RESPONSIBILITIES

### a) Play Area

Cllr Susan Davenport commented on the success of the play area although it would be used less in the winter months. She went on to raise an issue over the proposed Lease as discussed at the last meeting. Due to a technical issue regarding the need to address legal points required by the Charities Commission, it would involve significant legal costs for the Village Hall and the Parish Council. It was proposed therefore, instead of renewing the old Lease between the Village Hall and the Parish Council that we gift the play ground facility to the Hall and agree to pay all costs relating to the upkeep, insurance and inspection but the liability will be with the Village Hall. This could negate the need for incurring further costs which would be better channelled towards more tangible parish causes – as ultimately both the PC and the VH serve for the benefit of residents.

Councillors gave unanimous support to the proposal and asked that Councillor Susan Davenport raise this proposal with the VH committee. SD

### a) Heritage Street Lights

Cllr Ken Moon's action point re Street lighting and diming issue to be highlighted to Councillor Moon. KM

The standard lamp post on the light outside the Church needs should have been refurbished when the new lighting was installed. Councillor Sillence to action. SS

### c) Village Disability Access Assessment

Response expected in due course from Ms S. Williams.

### d) Frogmore Car Park

Further to discussions at the last meeting regarding the car park land at Frogmore Cottages which was gifted to the village by Mr Peter Street, Cllr Redpath advised the meeting that Mr Street had been approached by Mr & Mrs Ryder with the PC's request to explore selling the car park to residents. However Mr Ryder reported that it was Mr Street's wish that it was not sold. The Cllrs respected this wish and the matter will therefore be deferred indefinitely.

8

## PARISH MATTERS

### a) Reports from Sub Committee Chairs

Cllr Dominic Carney reported that some stiles in the area were in need of repair. Cllr Davenport suggested that the Parish Council ask people who walk around the parish to report signs and stiles that required attention. The Parish Council would then consider whether they could fund some repairs given budget cuts at County and District Levels. Cllr Mocatta advised that Buriton fund their own repairs and pay someone to take on the task.

DC

### b) Hedge

Cllr Redpath referred to an email from the parish tree wardens, Susan Hull and Rosemary Ryder, regarding the hedge maintenance between Frogmore Lane and the Recreation Ground and advised that he had instructed local arborists, Arbrooke Tree Care.

AR

### c) Parking

Cllr Carney raised the issue of parking outside the George Inn and suggested a quiet word with The George to remind customers to park in their car park and also encourage more use of the public car park at Workhouse Lane.

DC

### d) Traffic

Cllr Richard Bartlett raised issues of increased traffic in the village and the obvious extended use of short cuts. It was noted that the re-lining and cutting back of hedge adjacent to the Forge and re positioning of the signs by HCC Highways was still outstanding. Cllr Redpath will chase.

Cllr Atkinson suggested and agreed to action contacting "Tom Tom" with a view to de-listing the short cut routes through the village.

MA

Further general discussion ensued on ways of slowing traffic down and discourages rat-run traffic through the village.

### e) Signs

Cllr Sharon Silence advised that the road signs in need of clearing have been done. It was agreed to leave the sign outside Church Cottage.

SS/PTD

### f) Notice Boards

Cllr Sharon Silence advised the meeting that the quotes for repair to the two parish notice boards varied between £100 and £200, including all materials. It was agreed to proceed with the lower quote and Cllr Redpath would also arrange for the parish logo to be produced for both Boards.

SS/AR

### g) Allotments

Cllr Cooke raised a potential issue of allotment charging for different size plots. Discussion took place on the facilities, the marginal cost difference and that East Meon Allotment charges, being subsidised, were significantly lower than those in other towns/parishes. It was agreed to consider it again before the start of the October 2016 tenancies.

**h) Sports Pavilion**

A vote of thanks was proposed by Cllr Redpath for the team of volunteers who re painted the Sports Pavilion. Unanimous.

**9**

**FINANCE**

a) Current Report and approval of payments to date: The Clerk reported on the *actual v budget* to date and highlighted any areas of concern. She advised of the current bank balance taking into account money held for the N Plan and the Five Ways Project, money expected and VAT owed. Each Councillor was provided with a full accounts report detailing the balances and movements of money. The Clerk advised that excluding the N plan and capital expenses the budget was within £167 of that forecasted. She did however caution that there were some un budgeted for expenses to come and she recommended a review of the grass cutting costs for next year. All expenditure and income was approved.

**10**

**OTHER BUSINESS**

It was agreed to continue holding evening meetings and the Clerk would ascertain which evenings are the best for hiring the Village Hall and advise. No correspondence of note.

There being no further business the meeting closed at 9.25

Signed:

Date :

APPROVED