



**Minutes of the Meeting of the Parish Council
Held at East Meon Church Room on Thursday 9 May 2013**

Present: Alan Redpath, (Chairman), Councillor John West (from 9.45) Brian Biggs, Annie Bone, Anella Parker-Martin, David Parkinson, Philippa Tyrwhitt-Drake, Chris Warren, Sarah Cowlrick (Clerk)

1 APOLOGIES FOR ABSENCE

These were received and accepted from George Atkinson and Chris Pamplin.

2 Election Of Chairman and Vice Chairman

Alan Redpath having confirmed his willingness to stand as Chairman was proposed by PTD and seconded by DP and duly elected.

Philippa Tyrwhitt-Drake having confirmed her willingness to stand as Vice Chairman was proposed by APM and seconded by DP and duly elected.

All Councillors will continue with their current remit apart from AB who will relinquish her role at Frogmore Allotments as she no longer has an allotment there and CW agreed to take on this role.

3 DECLARATIONS of Personal or Prejudicial Interest

There were none. All Councillors confirmed that their Register of Interest forms were up to date.

4 TERMS OF REFERENCE: The Standing Orders, Financial Regulations, Code of Conduct for Councillors and Terms of Reference for Committees and Councillor duties were approved as currently read.

5 MINUTES OF LAST MEETING held on 7 February 2013 were approved and signed as a true and correct record.

6 MATTERS ARISING FROM THE MINUTES

(a) Reports from sub committees

- **Lights:** AB gave an overview on the proposed eco and traditional lighting in the village which is not expected until November 2014. PTD raised concern on the suggested style of the LED Lantern which was shared by other Councillors. AB will meet with the Officer concerned and ascertain the likely plan.
- **Cricket Club:** CW advised that the CC will be staging a summer event again but focused upon making it a parish community event.

AB

(b) Parish Plan update : Nothing to report. Awaiting response from EHDC. **East Meon Parish Action Plan** was reviewed and the following actions were agreed:

1. **Environment** – Lobby HCC re road surfaces and litter signs
2. **Housing** – WIP
3. **Public Transport** – WIP
4. **Traffic & Roads** – WIP
5. **Employment** – WIP
6. **River Meon** – WIP
7. **Policing** – New PC was introduced at Annual Assembly
8. **Healthcare** – No current actions
9. **Broadband** – WIP
10. **Village Shop** – No actions
11. **Tourism & Visitors** – Discussion on car park at Workhouse Lane took place. Councillor Parkinson advised that there was no more information on EHDC wanting EMPC to take part of the ownership back (EMPC not open to any such proposal). Other possible areas for improvement and links with the Sustainability Centre were discussed – no actions evolved from these discussions. It was suggested that links to the Pubs should be made available via the website.
12. **Organisations/Recreation/Church** – no current actions

(c) Neighbourhood Plan : AR reported on support from SDNP. The NP Steering committee of BB, PTD and CW have taken the initiative to the current stage but it will involve many more people in the fullness of time. Recommendations will be made to the PC by the working committee who have had an excellent response to request for volunteers. CW agreed to take on the communicating of the Plan and it was hoped that Michael Blakstad will assist with the presentation. **BB**

BB identified work group leaders for each of the 3 identified components and next step is to approach those people and if they agree, look to allocate 3 or 4 people per group to assist. **BB**

BB will produce an overview for circulation. **BB**

(d) Trees on Green : As per last meeting minutes the species of the tree is being investigated by AR **AR**

(e) Grass cutting: AR reported on the re-quote from Marc Atkinson which was agreed at £3,900 based on 2 mowings a month, plus usual strimming on all component parts of land. It was agreed that any additional grass cutting on the Recreation Ground out field was the responsibility of the Cricket Club, and they should make their own arrangements with Marc Atkinson direct.

(f) Stiles: BB advised that the Stile in Frogmore has been fixed but the one in Templar's Brow is awaiting repair. **BB**

(g) Frogmore Car Park: AR advised that GA had dealt with the issues regarding the tree and complaint re the surface. AR advised that he had tentatively made the approach regarding the possible selling of the land to residents. **AR**

(h) Allotments: BB advised on the changes at Workhouse Lane which he is overseeing. Discussion took place on the possibility of the Pre School using one of the allotments. It was suggested by BB and agreed by all present that if the Pre School did use the Allotment it had to be owned and rented to someone who would be wholly responsible for it. **BB**

(i) Pavilion/Football: AR advised he is awaiting a quote for the replacement of the drainage pipes and guttering. There is also a plumbing issue to address in the gents washroom. The arrangement with Clanfield Football Club was working well and they are keen to continue into next season. AR reported that there would be an age group change to moving to the Under 7 and Under 10 groups. They have requested to re-line the pitch into 2 smaller junior size pitches using portable posts and replace the large posts if they are removed for the games. They will also train on a Saturday morning before 1pm, all matches will also be morning ones. The arrangement was agreed by all councillors.

BB raised a suggestion that we inform those visiting not to block the allotment gate, he also suggested that the Football Club provided a report for the August edition of the Meon Matters

(j) Paper Bin: AR advised that the paper recycling bin had been removed by Palm Recycling from Workhouse Lane. Given the introduction of roadside household collections, discussion ensued on the need for continued bottle banks in the village. PTD highlighted that the surface of gravel was not ideal (broken glass) but that it was still an important facility for the village despite the unwelcome use of roads by large Lorries.

(k) County Councillor Report: Councillor West thanked those who supported him in his recent election and offered to attend the next Governors Meeting at the East Meon School. He congratulated those involved in the May Fayre and also the good attendance at the Annual Parish Assembly.

(l) District Councillor Report : Councillor Parkinson advised on the changes at EHDC and had nothing significant to add to his written report submitted to his comprehensive Parish Assembly report in April.

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PLANNING

a) Current Issues:

BB The Forge application has been withdrawn. AR advised that the company who produces the “The Restoration Man” TV series had contacted him with a view to talking to the PC about the Forge and our role in the planning consultee chain. Councillors felt that as the planning application had been withdrawn in early March and given that there had been no subsequent communication from the owners, there were still too many uncertainties for the PC to be involved until there was more clarity around the restoration.

BB advised on other minor planning issues and also on the Cedar Valley application which PTD advised has been withdrawn due to a request for an ecological report on the Dormouse.

Mistletoe Cottage; BB advised that the current revised planning application was only a minor adjustment to the previous one and was still wholly inappropriate within the conservation area.

After the fire, the first stage of securing the site for restoration of Brook & Hockley Cottages was taking place – but access and parking for construction work would be a challenge – this update from AR after a meeting with the owners

b) Community Infrastructure Levy

AR reported on a meeting on the impact of this levy and advised the benefit of having a Parish Plan was 15% of the Levy is received by parishes as opposed to 25% if a Neighbourhood Plan is in place. Affordable Housing has no levy attached. Discussion ensued on the current development infrastructure of East Meon and the current local need.

FINANCE

8

(a) Approval of Accounts to 31 March 2013

The Clerk presented the accounts for the year to 31 March 2013 and they were agreed.

(b) Annual Governance Statement 2012/2013

The Council accepted the responsibility for ensuring that there is a sound system of internal control including the preparation of the accounting statements and confirmed that to the best of their knowledge and belief the systems in place for East Meon with respect to the accounting statements for the year ended 31 March 2013 were adequate.

9 **ANY OTHER BUSINESS** raised by APM

- **Park Vista** : Request that the unacceptable state of this Housing be kept in mind.
- **Village Notice Board**: needs repairing
- **Gate on playground**: needs attention together with any items raised after the ROSPA report later this month

There being no further business the meeting was declared closed at 11.40

Signed:

Date: